

**Tabernash Meadows Water & Sanitation District  
Board of Directors Meeting Minutes  
729 Aster Drive, Tabernash, CO 6:00 p.m.  
June 26, 2018**

1. **Call to Order**
  - a. President Sprague called the meeting to order at 6:05 p.m.
  - b. Board Members and Staff present: President Sprague, Vice President Anderson Absent/Excused, Treasurer Drewett, Member at Large O'Donnell, Secretary Eister, Absent/Excused, District Manager Yoder, District Accountant Schmiedbauer, Neil Schilling, District Auditor Phone in: 6:05-6:30 pm.
  - c. Public Attendees: None.
  - d. There were No Disclosures.
  
2. **Approval of 2017 Financial Audit**
  - a. Neil Shilling reviewed the Audit and detailed:
  - b. Unmodified opinion.
  - c. Gallagher will lower tax levies; suggested the District research "De-Gallagherizing" and discussing the impacts of the Residential Assessment Rate with legal Counsel.
  - d. Reviewed Power Authority Letter, and Capital Reserves.
  - e. After review; Motion to accept the Audit as presented by Drewett, Second by O'Donnell. Approved 3-0.
  
3. **Approval of Financials**
  - a. Schmiedbauer reviewed current check register items and May 2018 financial reports.
  - b. After review; Motion by Drewett to approve the check register items and May 2018 financial reports. Second by O'Donnell. Approved 3-0.
  - c. Board Discussed revising the 2018 Budget. Board directed staff to include 2018 Capital outlay and forecast Redhawk Ranch pass through expenses as well as accounting for the recent refinance of District debt.
  
4. **Approval of Minutes**
  - a. The May 8, 2018 minutes were reviewed.
  - b. Being no corrections; Motion by Drewett to approve the May 8, 2018 minutes. Second by O'Donnell. Approved 3-0.
  
5. **Kim Seter Status Report**

Red Hawk Ranch:

  - a. Seters office continues to develop Inclusion Agreement.
  - b. Dick Sprague offered an outline of items covered while he attended BOCC meeting in support of 6 month extension. Extension was approved by BOCC.
  - c. Other items covered at BOCC included: RHR progress, TMWSD recent refinance, Tabernash fireline and including Conroy property and Tabernash Condos in water

rights filing. Valley at Winter Park water purchase, and ongoing PCV reservoir #1 leak issues. A TMWSD Board member or staff will begin to attend BOCC meeting x1 per month to update the County as they appreciate the information.

6. Old Town Community Waterline Update:
  - a. Harvey Curtis has passed away. David Kueter of Harvey Curtis Assoc. will continue Substitute Water Supply Plan (SWSP) filing.
  - b. 2<sup>nd</sup> extension of the SWSP has been filed and included engineered drawings of proposed meter pit.
  
7. A Better Way (ABW) development, Lot 21:
  - a. The Districts Attorney is working on Developer Agreement.
  - b. Board directed staff to adhere to established Rules and Regulations related to infrastructure and construction by Developers within District boundaries.

#### Manager's Report

- a. Yoder reviewed operations report.
- b. Yoder advised the Board the Rich Ditch agreement is still being commented on by stakeholders but will not change substantially from the document approved by the Board in April.
- c. Yoder discussed Lot 19 wetlands survey complete.
- d. The mound has been removed. Board and staff have received comments of approval from the community. Realtor also noted the improvement.
- e. Yoder discussed a performance raise for Operator-Trainee. Hearing greater than expected progress and capabilities of the Operator-Trainee the Board agreed. Being within budget, no motion was presented. Increase will begin 7-1-18.
- f. Yoder presented a comparative graph of PCV reservoir fill and leak down rate. Discussion by the Board included the need to inform and work with reservoir stakeholders to develop a plan.
- g. Yoder detailed the recent State inspection of the District's drinking water system. No violations or significant finding were noted. All staff attended inspection. Yoder thanked staff for their hard work preparing for inspection.

#### Old Business:

- a. None.

#### New Business:

- a. Board members present discussed their Director seats and future positions. Dick Sprague nominated Mike O'Donnell as Board President. Mike O'Donnell accepted. Final vote was tabled until July meeting to allow all Board members to attend and vote.
- b. Yoder presented a proposal from Duperon to participate in beta testing of a headworks washer/compactor. The District's participation would require

capital outlay of \$15,000 plus installation costs. The District could refuse the equipment or agree to own once testing is complete in 2019. The District would benefit as comparable equipment would cost approximately double to purchase outright. The equipment could improve influent quality, reduce Operator contact with raw sewage and solids disposal issues related to public health and safety. The Board directed staff research life span of equipment, and other districts experience with beta testing. Staff will budget the capital outlay for 2019. Motion by O'Donnell to accept the Duperon proposal, Second by Drewett. Approved 3-0

- c. Public Comment:
- a. No public present.

Adjourned: 8:35 p.m.

Next Board Meeting: July 10, 2018 6:00 p.m.



Board President

7/10/18

Date