

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
January 14, 2013
6:00 p.m.**

The meeting was called to order at 6:15 p.m.

DIRECTORS:	STAFF/CONSULTANTS:
Irene Cooke, President	Lauralee Kourse, Manager/Operator
Susan Koeneker, Director	Donette Schmiedbauer, District Accountant (called in)
Sidney Logemann, Director	Chad Rinehart, Lead Operator
Dick Sprague, Director	Adam Cwiklin, Admin/Operator

1. **APPROVAL OF MINUTES:**
Upon a motion by Dick Sprague, seconded by Sid Logemann, the Board voted unanimously to approve the minutes of the December 10, 2012 Board Meeting.

2. **DISCLOSURES:**
There were no disclosures presented at this meeting.

3. **Financial Report:**
 - Donette Schmiedbauer reviewed the 2012 financials, detailing variances between budgeted and actual totals.
 - Discussion and approval of December 2012 Check register and Disbursements. Upon a motion by Dick Sprague, seconded by Susan Koeneker, the Board voted unanimously to approve the December, 2012, disbursements as presented.

4. **OPERATIONS REPORT:**
 - Chad Rinehart presented the Operations Report for December, 2012.

5. **MANAGEMENT REPORT:**
 - **Statewide Internet Portal Authority (SIPA)** - Electronic checks and credit card payments - We have proceeded with beta testing the system prior to advertising to all of the TMWSD customers. There are a couple of issues SIPA is working on. We anticipate implementing the payment program fully with the first quarter 2013 billing.
 - The Board of Directors has directed staff to update the TMWSD Rules and Regulations.
 - Confirmed Board Meeting schedule and the 2013 posting places will remain the same as 2012.

2013 Board Meeting Schedule – (Meetings will be held at 6 pm – 729 Aster Drive)
 January 14, 2013
 April 8, 2013
 July 15, 2013
 November 18, 2013
 December 9, 2013

2013 Workshop Schedule
 March/ April/May TBA – (Meet with water rights engineer and attorney)

July TBA – (Workshop with HOA’s)
October TBA – (Budget workshop with Accountant)

7. ADJOURNMENT:

There being no further business, upon a motion by Dick Sprague, seconded by Sid Logemann, the Board voted unanimously to adjourn the meeting at 7:05 p.m.

8. ACTION ITEMS:

- Upon a motion by Dick Sprague, seconded by Susan Koeneke, the Board voted unanimously to approve the December, 2012, disbursements as presented.

The next Board meeting is scheduled for Monday, April 8, 2013, at 6:00 p.m. at the TMWSD Water Plant.

Secretary

Date