

Tabernash Meadows Water & Sanitation District
Board of Directors Meeting Minutes
729 Aster Drive, Tabernash, CO 6:00 p.m.
July 14, 2020

1. Call To Order:
 - a. Sprague called the meeting to order at 6:03 pm.
 - b. Board Members, Staff and Consultants present: Vice President Anderson via video, Treasurer Drewett via video, Member-at-Large Sprague via video, Member-at-large Thoms via video, Manager Yoder via video, Accountant Schmiedbauer via video, Legal Counsel Russ Newton via video, Financial Auditor Neil Shilling via video.
 - c. There were no disclosures.
2. Board Seat Vacancy:
 - a. Discussion was held to seek an appointee. Sprague will act as interim Chairman.
3. 2019 Financial Audit Presentation:
 - a. Neil Shilling detailed the 2019 financial audit for the Board Members.
 - b. Drewett noted he had previously reviewed the document and motioned to approve the audit and invoice as presented. Anderson 2nd, motion approved 4-0.
4. May & June 2020 Financials:
 - a. Schmiedbauer detailed the monthly financials for the Board.
 - b. Drewett motion to approve May and June financials as presented. Thoms 2nd, motion approved 4-0.
5. May Board Meeting Minutes:
 - a. having reviewed the minutes, Drewett motion to approve minutes as presented. Anderson 2nd, motion approved 4-0.
6. Managers Report:
 - a. Yoder detailed the staff remains vigilant to stay as safe as possible against COVID-19. Safeguards remain in place. Newton reviewed the CARES act, and the District has these provisions in place to react as needed.
 - b. Yoder reported Mary Baxter has received an hourly wage merit increase. Mary constantly performs above her license levels and has taken increased responsibility in operations. Yoder has hired an entry level Operator Trainee, Parker Seemann, to fill the vacant Operator position. Andrew Becker, Superintendent of Granby Sanitation has provided a few

weekends of on-call support while Tabernash staff transitions and trains Seemann.

- c. There is no update for Grand Enclave. David Kueter, District Water Legal Counsel, will make comments on the Highland water case filing on behalf of the District. Scott Bradley has received the reservoir O&M agreement. Staff is working to schedule a conference call with Bradley.
- d. Yoder reported no change in the awarded USDA grant. The service vehicle is ordered, and we are awaiting delivery.
- e. Yoder reported no change in the RHR water service agreement. Staff is working to schedule a conference call to advance the agreement with an October 2020 deadline approaching.

7. Seter Status Report:

- a. Newton discussed the Equal Pay Act. He will follow up with staff with recommendations for compliance.
- b. Newton detailed the district's Annual Administrative Resolution. The resolution provides for Board Member compensation. Staff will poll each Board Membership during 2021 budget development and budget accordingly.
- c. Newton noted the latest letter from Lot 85 owner. Discussion was held if a response was appropriate. It was decided there was no new information or request made and a response is not warranted.

8. Old Business: None

9. New Business: None

10. Public Comment: None present, although Yoder noted he expected Heather Ramirez to attend. Yoder will be sure anyone who wishes to attend board meetings remotely is able to do so.

11. Adjourn: 7:45 pm. Next meeting 8-11-2020 6 pm.

Approved by

8-11-2020
Date

*Remote Meeting:
Anderson motion to approve.
Thoms 2nd.
Approved 4-0.*