

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
April 12, 2016
6:00 p.m.**

DIRECTORS:

Irene Cooke, President
Susan Koeneke, Director
Molly Lipke, Director
Sidney Logemann, Director

STAFF/CONSULTANTS:

Lauralee Kourse, Manager/Operator
Georgia Noriyuki, General Counsel
Donette Schmiedbauer, Accountant
Neil Schilling, Auditor
Penny Troutman, Office Assistant

CALL TO ORDER AND DISCLOSURES: The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. All Directors were in attendance. Additionally, in attendance were Dave Walker, Joanna Goodman, and Adam Edwards all staff members; plus Whitney Kemper and Richard Sprague, both soon to become Board Directors. Grand County Commissioner, Jane Tollett, also attended briefly to thank Ms. Kourse, Ms. Cooke and the Board for all their efforts and offered congratulations in regards to the newly revised IGA. There were no disclosures to be presented at this meeting.

APPROVAL OF MINUTES: The minutes of the meeting on March 8, 2016 had been distributed and unanimously adopted and approved as presented via email.

STAFF PRESENTATIONS: Soon to become manager, Dave Walker introduced himself and provided a summary of his experience inclusive of holding a degree in civil engineering. Mr. Walker then presented a summary of the District's revenue stream. Joanna Goodman ~~and~~ has accepted the position as Operator in Charge (ORC). Joanna Goodman presented and explained Exhibits that are included in the Intergovernmental Agreement (IGA) with the County. Ms. Goodman then gave a brief description of the ORC responsibilities. It was noted that she has been assisting with efforts on the IGA, and working on permit renewals with the District's Engineer. Joanna- holds a degree from Cornell University and has the proper certifications, experience and training to oversee the operation of the District's water and sewer systems. Adam Edwards, District Operator, provided a brief summary of his experience, inclusive of holding a degree from Liverpool University and working for Grand County Water Information Network; (GCWIN). Mr. Edwards then delivered a summary presentation regarding some of the upgrades and improvements that have been accomplished for the District's facilities.

2015 AUDIT: Neil Shilling, auditor for the District, presented the audited 2015 financial statements, addressing pertinent details and noting that the finalized number of taps held by the District and the County need minor adjustment to current numbers. As of December 31, 2015, the District has issued 275 taps of which 222 are being billed for service. The County

has sold 140 taps, billing for which it is responsible. The number of prepaid taps for the Coyote Creek development is 98. Following discussion, it was duly moved by Susan Koenke, seconded Molly Lipke, and unanimously adopted to approve the 2015 audit, inclusive of the tap number adjustments as described.

INTERGOVERNMENTAL AGREEMENT: Ms. Kourse briefly reviewed the agreements regarding the financial transaction arrangements, detailed in the IGA between the District and the County. The District will be adjusting the timing of its² budgeting process to coincide with that of the County. Funds required to cover expenses of all types will be shared by the District and the County, via mill levy by the District and service fees by both entities. Importantly, it is now agreed that when any taps ~~to beare~~ sold for property outside of the District's current boundaries, said property will be required to go through the process of inclusion to the District. Following discussion, it was duly moved by Molly Lipke, seconded Sidney Logemann, and unanimously adopted to approve the revised IGA upon review and approval of the District's Attorney, Georgia Noriyuki. Irene Cooke was approved by the board to be the authorized Tabernash Meadows Water and Sanitation District signatory~~ye~~ for the IGA outside of an official meeting of the Board.

FINANCIAL REPORT: The District's Accountant, Donette Schmiedbauer, delivered the financial report for the month of March and reviewed the District's current revenue stream. Following discussion, it was duly moved by Susan Koenke, seconded by Sidney Logemann, and unanimously adopted to accept the financial reports and approve the disbursements.

MANAGEMENT REPORT: The District's Attorney, Georgia Noriyuki, presented the resolution she had prepared to record the Restrictive Covenant for Lot 19, inclusive of the Source Water Protection Plan. **RESOLUTION # 16-04-12** was then signed by all Directors. District Manager, LL Kourse, had noted in previous discussion that the Randall property includes 5 sewer taps. The original developer signed 5 sewer tap certificates to the Randall Property. It was agreed that these sewer taps will be honored and that since they are assigned to property within the Tabernash Boundary the ~~county~~ County will receive the service fees. These sewer taps are reconciled in the IGA Exhibit I. Ms. Kourse then stated that all the current Board Directors are completing their terms and retiring from the Board. The Board Directors elected to four year terms are Whitney Kemper and William Anderson. The Board Directors elected for two year terms are Richard Sprague and Gale Eister. These four new Directors are to be sworn in to office at the May Board meeting. Whitney asked that the new board be sworn in by Irene Cooke at the May meeting. Mr. Kemper stated that he will try to round up at least 3 of the newly elected board members to be present at a May 12, 2016 board meeting.

ADJOURNMENT: There being no further business to come before the Board, it was duly moved by Molly Lipke, seconded by Susan Koenke, and unanimously adopted that the meeting stand adjourned at 8:45 p.m. The next meeting of the Board of Directors is scheduled to be held on Thursday, May 12, 2016 at 6:00 p.m. at the TMWSD Water Plant, unless notified of a rescheduled date.

Secretary

Date