

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
November 17, 2014
6:00 p.m.**

DIRECTORS:

STAFF/CONSULTANTS:

Irene Cooke, President Susan Koeneker, Director Sidney Logemann, Director Molly Lipke, Director (absent)	Lauralee Kourse, Manager/Operator Georgia Noriyuki, General Counsel Sherri Jones, District Engineer ----- Buck Holland, Operator Donette Schmiedbauer, Accountant -- Brenden Doran, Operator Penny Troutman, Office Assistant ---- Joanna Goodman, Operator Aneta Williams, Centennial Bank
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CALL TO ORDER AND DISCLOSURES: The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. A quorum was present. There were no disclosures presented at this meeting. The absence of Director, Molly Lipke, was excused.

APPROVAL OF MINUTES: The first item for consideration was the minutes of October 6, 2014, which had been unanimously adopted and approved as presented via email.

ELECTION OF OFFICERS: Following discussion, it was duly moved by Sidney Logemann, seconded by Susan Koeneker, and unanimously adopted to elect Irene Cooke as President of the Board. It was then duly moved by Sidney Logemann, seconded by Irene Cooke, and unanimously adopted to elect Susan Koeneker as Secretary/Treasurer of the Board.

CENTENNIAL BANK – Aneta Williams, Senior Vice President of Centennial Bank presented an overview of the banking services that Centennial could provide the District. One critical point is that Centennial Bank is a Public Deposit Protection Act (PDPA) eligible depository institution. Another appealing option is the Automated Clearing House (ACH) payment service which enables electronic collection of customers’ payments. Following discussion, it was duly moved by Sidney Logemann, seconded by Susan Koeneker, and unanimously adopted to approve Resolution 11/14-5, closing the District’s Money Market account at The Bank of the West and moving the funds to a new account at Centennial Bank. Following additional discussion, it was duly moved by Sidney Logemann, seconded by Susan Koeneker, and unanimously adopted to approve Resolution 11/14-4, closing the District’s Money Market account at Wells Fargo Bank and moving the funds to a new account at Centennial Bank. The signatories are to be the Board President, the Board Secretary/Treasurer, and the District Manager.

SUMMARY OF 2014 – The staff delivered an excellent power point presentation, detailing all the projects completed during the year and plans for the coming year. The Board thanked the staff for projects well done and requested that the presentation be posted on the District’s website, making it available to the public.

RULES AND REGULATIONS REVISIONS: Sherri Jones, PE; reported that she and Georgia Noriyuki, JD; had worked together and prepared specifics that are to be noted in the Rules and Regulations. Most particularly, the “Special Sewage: Pretreatment” requirements are now addressed in Section 9.3.1. Following discussion, it was duly moved by Susan Koenke, seconded by Sidney Logemann, and unanimously adopted to approve the current version of the Rules and Regulations as presented via Resolution 11/14-6.

Ms. Jones then reported an overview of the meeting called by Grand County officials for the residents of “Old Town Tabernash” in regards to raising rates for that areas’ sewer service. Erroneous statements were made to the public. Ms. Jones was asked to prepare documentation of accurate statistics. Ms. Cooke and Ms. Kourse will work together with Ms. Jones to prepare a comprehensive, explanatory document for delivery to the community.

PUBLIC HEARING OF THE 2015 BUDGET – The public hearing was opened at 8:13 p.m. by Board President, Irene Cooke. There were no members of the public in attendance. Donette Schmiedbauer presented the proposed 2015 budget and considerable discussion followed with some adjustments being suggested and agreed upon. Ms. Schmiedbauer and Ms. Kourse will review the details again prior to the December 8th meeting of the Board, when the budget will be presented for approval. Further adjustments will be made and the revised draft will be sent to the Board for review prior to that meeting. The public hearing was closed at 8:48 p.m. by Board President, Irene Cooke.

CERTIFICATION OF DELINQUENT ACCOUNTS: Ms. Kourse presented the following to be considered for certification with the County Treasurer for collection:
Resolution 11/14-1: Lot 14, Pole Creek Valley, \$1,469.00 service fees, over six months past due.
Resolution 11/14-2: Lot 28A, Lakeside, \$1,107.00 service fees, over six months past due.
It was duly moved by Susan Koenke, seconded by Sidney Logemann, and unanimously adopted to approve certification of these two delinquent accounts for collection by the County Treasurer.
NOTE: Resolution 11/14-3 was prepared for an additional delinquent account to be certified for collection, which was brought to current status prior to this meeting of the Board.

MONTHLY FINANCIALS REPORT: Donette Schmiedbauer presented a review of the monthly financial statements. Following discussion, it was duly moved by Susan Koenke, seconded by Sidney Logemann, and unanimously adopted to approve the disbursements.

ADJOURNMENT: There being no further business to come before the Board, it was duly moved by Sidney Logemann, seconded by Susan Koenke, and unanimously adopted that the meeting stand adjourned at 9:15 p.m. The next meeting of the Board of Directors is scheduled to be held on December 8, 2014 at 6:00 p.m. at the TMWSD Water Plant.

ACTION ITEMS:

- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board elected Irene Cooke as Board President.
- Upon a motion by Sidney Logemann, seconded by Irene Cooke and unanimously adopted, the Board elected Susan Koenke as Board Secretary/Treasurer.

- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board approved Resolution 11/14-5, closing the account at Bank of the West and moving the funds to Centennial Bank.
- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board approved Resolution 11/14-4, closing the account at Wells Fargo Bank and moving the funds to Centennial Bank.
- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board approved Resolution 11/14-6, approving the revised Rules and Regulations as presented for the District.
- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board approved Resolution 11/14-1, certifying for collection by the County Treasurer the past due amount of \$1,469.00 on Lot 14, Pole Creek Valley.
- Upon a motion by Sidney Logemann, seconded by Susan Koenke and unanimously adopted, the Board approved Resolution 11/14-2, certifying for collection by the County Treasurer the past due amount of \$1,107.00 on Lot 28A, Lakeside.
- Upon a motion by Susan Koenke, seconded by Sidney Logemann and unanimously adopted, the Board approved disbursements.

Secretary

Date