Tabernash Meadows Water & Sanitation District Board of Directors Meeting Minutes 729 Aster Drive, Tabernash, CO 6:00 p.m. October 12, 2021

1. Call To Order:

- a. Anderson called the meeting to order at 6:00 pm.
- b. Board Members and Staff present: President Anderson via video, Treasurer Drewett in-person, Vice President Sprague via video, Memberat-large Thoms via video, Manager Yoder in-person. Consultants: Russ Newton; General Legal Counsel, Public attending: Dave Peters via video.
- c. There were no disclosures.

2. Board Seat Vacancy:

a. Sprague reported Ms. Cote is not available possibly until March. Yoder noted there will be an election in May, any appointed Board Member must run in the election unless there are no more candidates than seats available which would cause the election to be canceled.

3. September 2021 Financials:

- a. Schmeidbauer reviewed September 2021 financials, check register and managers credit card for the Board.
- b. Drewett motion to approve July 2021 financials as presented, Thoms 2nd, motion approved 4-0.

4. 2022 Draft Annual Budget Presentation:

a. Schmeidbauer detailed the proposed draft budget, including lowering debt service mills to 42 for debt service, a service fee increase of 3% and capital expenditures. Yoder noted the formal Public Hearing of the budget and possible adoption will be December 14th 2021 at 6 pm in conjunction with the Regular Meeting.

5. September 14, 2021, Board Meeting Minutes:

a. Having reviewed the minutes Drewett motion to approve as presented. Thoms 2^{nd} . Motion approved 4-0.

6. Managers and Operations Report:

a. Water Rights update: Yoder reported Tabernash Community Waterline stakeholders were moving forward with planning and requested a workshop with the District. Yoder requested a board member attend with him. Drewett volunteered for the meeting November 5th, 8am at Grand Woodworks. Yoder will continue to report progress.

- b. Lot 19 Update: Yoder requested un-budgeted funds for preliminary survey work on a possible lift station to serve high density lots on North GCR 5221. The work will benefit Lots 16,17,18,19,20 and the District interest in providing sanitary sewer service within its boundaries. Board directed staff to order the work.
- c. **Operations Report:** Yoder reviewed the report noting 71 residential water meters have been installed, meeting the budgeted goal. Yoder detailed recent maintenance work, shared photos, and explained a pump failure at the waste treatment plant.

7. Seter Status Report:

- a. Newton detailed the 2nd Revised 9-14-2021 Employee Handbook.

 Changes were made to reflect current staff on-call compensation. Thoms motion to approve the 2nd Revised 9-14-21 Employee Handbook, 2nd by Anderson. Motion approved 4-0.
- b. Newton reviewed recent legislative changes and requirements related to Special Districts noting Tabernash Meadows WSD currently meets or exceeds its requirements. Newton made special note of upcoming dates in anticipation of a possible Special District election in May 2022.
- c. Irrigation Agreements: Newton detailed a draft Agreement intended to be used universally where irrigation systems are anticipated or already in use. Yoder further explained the mutual benefit to the District and irrigators. The Districts current approach is to have entities voluntarily accept the binding agreement. Yoder will present the draft to Lot 21 stakeholders for comment and report back.
- 7. **Old Business:** Yoder informed the Board there are no delinquent customer accounts to certify for collect through the County Assessor.
- 8. **New Business:** Yoder shared photos of the new waste treatment plant signage, staff participating in a Fraser river fish survey conducted by Colorado Parks and Wildlife, and an anonymous "high five" award thanking Tabernash Meadows WSD staff for their hard work providing safe water and sanitary sewer service during the pandemic.
- 9. **Public Comment:** Dave Peters commented the meeting was held in a professional manner.
- 10. Adjourn: 7:30 pm. Next meeting 11-9-2021, 6 pm.

| Drewett notion, 2 nd by Thoms | 11-9-21 |
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| Approved 3-0 Drewett, Thoms, Sprague | date |